



MARTEN FALLS FIRST NATION #65

Ogoki Post, Ontario P0T 2L0 Tel: (807)349-2509 Fax: (807)349-2511

Internal and External Job Posting

Position: Youth Activity Worker Off-Reserve (Full-Time)

Start Date: January 2025

Location: Geraldton

Program: Choose Life

Posting Closing Date: January 3, 2025

Reports To

The Choose Life Youth Activities Worker is under the direct supervision of the Choose Life Project Manager and by extension the Band Administrator.

Job Overview

The Choose Life Coordinator and Youth Activities Worker supports the creation, delivery, continuation, and sustainability of Choose Life supported programs in Marten Falls First Nation.

Responsibilities and Duties

- Communicate with and be the contact person for Marten Falls community members to make sure that the community is well informed about Choose Life and its programs and initiatives
- Communicate and provide a contact person for band office staff, department managers, and schools to inform them of Choose Life, its program goals, the application process, developing a workplan, answer questions, offer support to develop ideas, and provide support in the process from idea to program activity
- Support the delivery of Choose Life program once the funding is approved and in place
- Provide financial management support to the different Choose Life Program personnel supervised by the coordinator
- Assist in the reporting and recording of a Choose Life initiative in the community
- Provide assistance at recreational facilities and events by enforcing rules, modelling positive behaviours, and serving as a role model and mentor for young people
- Oversee daily operations of recreation areas including maintaining safety equipment, cleaning facilities, displaying appropriate signage, and operating a computer as necessary

- Organize and facilitate recreational activities including games, physical fitness events, arts and crafts, land-based cultural activities, and musical instruction
- Encourage people to participate in activities and form healthy relationships by greeting and introducing new members, encouraging group activities, and providing oversight to ensure everyone is treated fairly.
- other duties as assigned by the Choose Life Project Manager.

Qualifications and Skills

- A post-secondary degree or diploma High school, GED, and a combination of related work experience in a related field is preferred
- Previous experience working with children and youth
- Successful employment experiences with First Nation communities or organizations
- Demonstrated excellent interpersonal and communication skills
- Demonstrated ability to communicate with a community using a wide range of strategies and methods to reach all the different groups of community members.
- Working experience with First Nations people and a demonstrated understanding regarding related issues and challenges presented by the Choose Life target groups.
- Demonstrated excellent organizational skills in previous employment positions.
- An ability to speak the Marten Falls language is an asset.
- A demonstrated ability to work independently and under supervision, as a key member of a team
- Proficient with Word documents, Microsoft teams, and excel
- An acceptable to Marten Falls Education Criminal Record Check or Vulnerable Sector Screening.

Compensation

- Salary is competitive, and it is based on experience, and education
- Extended Health Benefits
- Paid time off

Please submit a resume and three recent references to:

Stella Idogho, RPR
 Human Resources Manager
 Marten Falls First Nation
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